



Town of Triton
P.O. Box 10
Triton, NC 28071

Town of Triton Municipal Building Rental Agreement

I _____ (the Rentee) hereby request to rent the Triton Municipal Building from the Town of Triton (the Renter) for the following dates:

_____ To _____
(If the rental is for 1 day, please leave the second line blank)

I the Rentee hereby agree to adhere to all terms of rental and the building regulations stipulated throughout this agreement below:

- Abide by the **FIRE CODE REGULATIONS**
 - 173 People with tables and chairs
 - 370 People with chairs only
- **THE RENTEE SHALL NOT BLOCK ACCESS TO THE DESIGNATED FIRE EXITS. ALL EXITS ARE TO BE EASILY ACCESSIBLE AT ALL TIMES.**
- Decorating is permitted – **ONLY WHERE TOWN INDICATES**
- Candles – Floating Tea Lights are permitted (flame must be contained)
- **NO SMOKING**
- **All keys issued to the Rentee shall be returned by the Rentee on the day after the rental during office hours, unless otherwise stipulated by Renter.**
- **Any damages to the building OR loss of or damages to the Town’s Equipment will be the responsibility of the Rentee.**
- **RENTAL FEES ARE \$75.00 PER DAY. A damage deposit of \$50.00 shall be paid up front by the rentee, which may be credited to the rental balance unless damages/losses have occurred during the rental period. The Rentee will be responsible for the full cost of damages or to replace loss of equipment (less damage deposit).**
- The Rentee will be responsible for removing all belongings and decorations by 2:00pm on the following day of the rental (unless another time has been specified by the Renter. If not removed, the Rentee will be charge \$75.00 per day until removed.
The Rentee may bring belongings/decorate the night prior to rental if deemed appropriate by the Renter.
- Weddings that are typically booked for a weekend are granted free rental on Sundays to clean up. If the rentee has not removed all belongings or decorations by the following Monday, an extra day of rental shall be charged.
- **Dances are permitted, but must be over by 2:00am.** Please advise the public if you will be hosting a dance.

Signature of Rentee: _____ Date: _____